

**APPROVED**

**VIRGINIA BOARD OF PHYSICAL THERAPY  
SPECIAL CONFERENCE COMMITTEE  
March 24, 2014 - 3:00 PM**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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**CALL TO ORDER:** A Special Conference Committee of the Board of Physical Therapy was called to order at 4:13 p.m.

**MEMBERS PRESENT:** Peggy Belmont, PT, Chair  
Dixie Bowman, PT

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager  
Mykl Egan, Adjudication Specialist

**MATTER:** Jackson Metcalf, PTA  
License No.: 2306-001021  
Case No.: 152625

**DISCUSSION:** Mr. Metcalf did not appear before the Committee in accordance with the Notice of the Board dated February 24, 2014. Mr. Metcalf was not present and was not represented by counsel. However, Mr. Metcalf contacted Board staff and stated he could not be in attendance due to family medical obligations. He was available by telephone for any questions the Committee may have.

The Committee fully discussed the allegations, as outlined in the Notice of Informal Conference.

**CLOSED SESSION:** Upon a motion by Ms. Bowman, and duly seconded by Ms. Belmont, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Jackson Metcalf, P.T.A. Additionally, she moved that Ms. Helmick,

Ms. Petersen and Mr. Egan attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 4:15 p.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 4:35 p.m.

**DECISION:**

Upon a motion by Ms. Bowman and duly seconded by Ms. Belmont, the Committee moved to defer disposition pending receipt of additional information. The motion carried.

**VOTE:**

The vote was unanimous.

**ADJOURNMENT:**

The Committee adjourned at 4:36 p.m.

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Peggy Belmont, PT, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

